

## **ORDRE DU JOUR/AGENDA**

**AÉDH Assemblée Générale Éxtraordinaire, 8 mai 2008, 16 h 00, Loft des Diplômés**  
**HGSA Extraordinary General Meeting, 8 May 2008, 4:00 pm, Grad Loft**

### **Membres de l'Exécutif / Members of the Executive**

Jean-Philip Mathieu – Président/President

Adam Gough – VP Affaires internes/VP Internal

Éric Gagnon – VP Affaires externes/VP External

Sarah Cozzi – VP Finance

Mélanie Morin-Pelletier – Secrétaire-Archiviste/Secretary-Archivist

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- 1. Bienvenue / Welcome**
- 2. Appel à l'ordre / Call to Order**
- 3. Adoption de l'ordre du jour / Adoption of the Agenda**
- 4. Adoption du procès verbal / Adoption of the Minutes**
- 5. Affaires anciennes / Old Business**
  1. Colloque Pierre Savard 2008 / Pierre Savard Conference 2008
  2. Colloques mensuels / Monthly Colloquiums
  3. Campagne pour l'espace / Space Campaign
  4. Trivia Night / Soirée Quiz
- 6. Affaires Nouvelles / New Business**
  1. Élections / Elections
    - a. Adresse des candidats (5 min. chq.) / Candidates Address (5 mon. ea.)
      - i. Président / President
      - ii. Vice-Président Affaires Internes / Vice-President Internal
    - b. Explication des procédures de vote / Explanation of voting procedures
    - c. Vote par scrutin secret / Vote by secret ballot
    - d. Annonce des résultats / Announcement of the results
  2. September Orientation / Orientation d'automne
  3. Non-Academic Code / Code Non-académque
- 7. Mise à jour des comités / Committee Updates**
  - a. GSAÉD

- b. SCFP/CUPE
- c. Assemblé Départemental / Departmental Assembly
- d. Comité des Études Supérieures / Graduate Studies Committee
- e. CHA/SHC
- f. Site web / Website

**8. Prochaine Réunion / Next Meeting**

5 juin 2008, 16 h 00 – Loft des Diplômés / 5 June 2008, 4 :00 pm – Grad Loft

**9. Clôture / Adjournment**

**E-mail Amy for VP INT E-mail**

**Meet with Amy for Website when she gets back from Calgary**

**E-mail for Student Code to list**

**Trivia Website (and Photos)**

Hi Amy,

I hope you had a great time in Calgary. I'm sure the snow didn't cramp your style any.

I just have a few things to mention. (sorry, this is a bit of a long e-mail).

- 1) The e-mail address for the VP Internal is [vpinternal@aedhgsa.ca](mailto:vpinternal@aedhgsa.ca) I've reset the password from what I've been using to the default which is "internal". To access the HGSA webmail server go to <http://www.aedhgsa.ca/webmail>. The login/userid is the complete e-mail address and the password is as stated above.
- 2) The next HGSA meeting is June 6<sup>th</sup> so J-P should have an agenda ready to send out next week.
  - a. On that note, the vpinternal webaddress is set up as the administrator address on the history mailing list. In order to send out messages to the mailing list you will need to address any messages to [hismembers@gsaed.ca](mailto:hismembers@gsaed.ca) (as you've no doubt seen from my e-mails).
  - b. If you send e-mail to the hismembers address from your own uottawa account or any other e-mail account you have it will not go through unless approved by the administrator address.
  - c. Also, messages sent to the mailing list have a size limit (it's something like 50 Kb) but it can easily be overridden (I'll show you how when we meet to discuss the website) – For the meeting e-mail, I'll just approve the message myself.
- 3) If it's convenient for you, we could discuss the website and e-mail after the next HGSA meeting. The program I use (which I'll give to you) is a good "What you see is what you get" web editor which means you don't have to know HTML code to build the website. There's also a password to get onto the server where the website is hosted which I'll give to you when we meet. You won't really need to access the actual server much although it is useful for checking website traffic and other such things. Anyhow, if you have any questions about it I'll do my best to answer them.
  - a. On a related note, our website is hosted with HostPapa and will be due for renewal sometime in July. The renewal (of our domain name and server space) will cost around 100\$.
- 4) As far as messages to the e-mail list go they should all be in French and English although it really doesn't (or at least shouldn't) matter which one you put first. Even if you're comfortable that your French is strong enough, I'd recommend sending any messages that need to be translated to Mélanie Morin ([mmori073@uottawa.ca](mailto:mmori073@uottawa.ca)) who is also the Secretary-Archivist for the HGSA. J-P will also sometimes do some translation.
- 5) On a non-HGSA note, the next GSAED meeting is Tuesday, May 27<sup>th</sup>, at 6:00pm in the SENATE Room? (083 Tabaret). Since Serge, the current GSAED Rep for the HGSA is now the University Affairs Commissioner he obviously can't represent the History

Department at the Council meeting. And, since I chair the GSAED Council I'm also unable to officially represent the History Department.

It's important that there is someone to officially represent History Students at the GSAED Council meetings for two reasons. First, better attendance by department representatives lead to a small bonus in the GSAED departmental disbursement (i.e. more money for us) and second, it is important to know what is going on at the GSAED level since much of it affects History students (library renovations, the Student Code, health insurance etc...).

Andrea Quaiattini is currently the HGSA's alternate GSAED Rep who is responsible for attending the GSAED council meetings should the main Rep (Serge) be unable to. As such, I'm going to send her a version of the above asking her to go. However, if she is unable to attend would you be able to? On that note, you can both attend Council meetings but only one of you would be able to vote on, or speak to, any motions presented. (Of course, you'd be able to confer with each other though).

- a. On a related note, since Serge is no longer able to be the HGSA's representative to GSAED we will need to elect/appoint (Constitutionally, the HGSA "designates" representatives so we don't need to have an official election) a new rep at least until the AGM in October. We should do this at the HGSA meeting on the 6<sup>th</sup>.

Last but definitely not least, I've put below the e-mail addresses of the current executive (excepting you) in case you don't already have them

President – Jean-Philip Mathieu – [jmath055@uottawa.ca](mailto:jmath055@uottawa.ca)  
VP Finance – Sarah Cozzi –  
VP External – Eric Gagnon – [ericglgagnon@hotmail.com](mailto:ericglgagnon@hotmail.com)  
Secretary/Archivist – Mélanie Morin-Pelletier – [mmori073@uottawa.ca](mailto:mmori073@uottawa.ca)

That about sums it up for now, I apologize for the length (I did try to keep it short believe it or not).

See you either at GSAED Council or at the next HGSA meeting,  
Adam

Andrea,

Since Serge is now on the GSAED Executive and thus not able to fulfill his duties as HGSA Rep to GSAED, and you are the designated alternate rep, are you able to attend the next GSAED Council meeting on May 27<sup>th</sup> (next Tuesday) at 6:00 PM in the Senate Room (083 Tabaret)?

I've sent an e-mail to Amy, who's now VP Internal, asking her to go if you are unable to.

Cheers,  
Adam